



St Mary's  
ANGELICAN GIRLS' SCHOOL

# 2023 Schedule of Fees & Business Conditions

## Schedule of Fees

The following information applies to all students who were born in Australia, hold Australian Citizenship or Australian Residency Status.

St Mary's is also a registered Full Fee Paying Overseas Students School. For details of tuition and boarding fees and enrolment requirements, visit the website [stmarys.wa.edu.au](http://stmarys.wa.edu.au) or contact the Enrolment Registrar.

### REGISTRATION FEE

A non-refundable fee of \$150 (inc. GST) is payable for each application for student enrolment. The fee covers the administration costs associated with enrolment.

### ENDOWMENT FEE

A non-refundable Endowment Fee, equal to 25% of the Year 7 annual tuition fee, is payable on acceptance of an offer of a place at the School. The fee for 2023 is \$6,445. A reduced fee of 15% of the Year 7 annual tuition fee is granted for the second sibling and no fee is charged for the third or subsequent siblings.

### TUITION FEES

The following fees apply in 2023. The Board of Governors reserves the right to alter fees and charges during the year should changing economic circumstances warrant this.

	Per Year	Per Term
<b>Junior School</b>		
Kindergarten / Pre-primary	\$15 740	\$3 935
Years 1, 2 and 3	\$17 680	\$4 420
Years 4, 5 and 6	\$19 280	\$4 820
<b>Senior School</b>		
Years 7, 8, 9 and 10	\$25 780	\$6 445
Year 11	\$27 150	\$6 787
Year 12 (3 instalments)	\$27 150	\$9 050
<b>Boarding</b>		
In addition to tuition (Years 6-11)	\$26 620	\$6 655
In addition to tuition (Year 12 – 3 instalments)	\$26 620	\$8 873

## DISCOUNTS

**Children of Anglican clergy:** A discount of up to 50% of the tuition fee is allowed. This is at the discretion of the Board of Governors.

**Siblings of current students:** A 5% discount in tuition fees is made for the second sibling and 10% for the third and subsequent siblings attending the School at the same time.

**Daughters of Old Girls:** A 5% discount in tuition fees is made for daughters and / or granddaughters of financial Life Members of the Old Girls' Association.

Note: Only one category of discount per student is available.

## Elective Subjects and Activities

### Years 9 – 12 Additional Charges per Annum

Certificate 3 Design Fundamentals (VET) (Yr 1)	Year 11	\$300
Certificate 2 Sport & Recreation (VET)	Year 11	\$300
Certificate 3 Design Fundamentals (VET) (Yr 2)	Year 12	\$300
Certificate 3 Sport & Recreation (VET)	Year 12	\$300
Certificate 2, 3, 4 (Elevate)	Year 11 & 12	\$300
Marine Science	Year 9	\$300
Marine Science	Year 10	\$320
Marine and Maritime Studies	Year 11	\$860
Marine and Maritime Studies	Year 12	\$550
Outdoor Education	Year 10	\$675

## EXTRA SUBJECTS

Fees for extra subjects and activities undertaken beyond the normal curriculum will be charged to the student's account. This includes musical instrument tuition. Notice of withdrawal from an extra subject or activity must be given prior to the commencement of a term or the equivalent fee may be charged. Details of extra subjects and activities available and their costs are available from Administration.

## EXCURSIONS

Compulsory Year camps and some curricular excursions are included in the annual tuition fee. Other charges may apply depending on the activity or cocurricular subject.

A student will not be permitted to nominate for or participate in, an international, interstate or intrastate school cocurricular excursion if there is an outstanding balance on their fee account.

## THE PARENTS' SOCIETY

An optional membership fee of \$60 is charged on the Term 1 account on behalf of the Parents' Society.

# Business Conditions

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## Payment of Accounts

School fees are reviewed by the Board of Governors annually and are published in the Schedule of Fees.

Fees are due by the first day of each term, unless written approval for an alternative arrangement has been approved by the School.

Families experiencing difficulties are encouraged to have a confidential conversation with the Director of Business Operations.

Accounts which are unpaid 15 calendar days after the start of term, will be charged a \$100 late payment fee if an alternative agreement has not been made.

The Board of Governors reserves the right to refuse re-entry to a student whose account is outstanding beyond the end of the term in which the fees are due.

A 1.25% discount is applicable for payment of the full year's tuition or boarding fees by the first day of Term 1.

Payment may be made by Visa, MasterCard, American Express, BPay or BPoint. Parents / guardians of enrolled students can make BPoint payments via the Parent Portal or St Mary's app.

## GST

Tuition fees are generally GST free. GST on non-tuition fees is included where applicable.

## Payment Obligations

Signatories to the Acceptance of Offer acknowledge that they are jointly and severally responsible for all fees of whatsoever nature and kind, payable as a result of enrolling a child at St Mary's. Responsibility for these fees subsists with all enrolling signatories irrespective of what may happen to the relationship (if any) of enrolling signatories.

Enrolling signatories also acknowledge and understand that St Mary's is not bound by any Court Orders or Child Support Assessments, Orders or Agreements as exist between enrolling signatories. Where more than one person signs the Acceptance of Offer but payment is made by either of the enrolling signatories, or by any other party, the enrolling signatories acknowledge that they remain, throughout the attendance of the student at St Mary's, jointly and severally responsible for all fees and charges.

## Notice of Withdrawal

### DAY STUDENTS

A full term's notice in writing must be given to the Principal before the withdrawal of a student from the school, including at the end of the year (for the subsequent year). In the event of such notice not being given, one term's fees shall be paid.

## VET AND ELEVATE STUDENTS

Students enrolled in a VET or Elevate course at the start of the year who have continued their enrolment through Term 1, will be charged the course fee of \$300. Students withdrawing from the course after Term 1 will not be entitled to a refund of the course fee.

## BOARDERS

In the event of the withdrawal of a student from the Boarding House and from the School during a year, whether the withdrawal is at the parents' or the School's instigation, boarding fees must be paid for the remainder of the year and tuition fees must be paid for the ensuing term.

In the event of the withdrawal of a student at the end of a year, written notice must be given to the Principal prior to the commencement of Term 4; otherwise, one term's tuition and boarding fees shall be paid.

Conditions for transfers from the Boarding House to the day school are as above in relation to boarding fees.

Remission of boarding and tuition fees because of absences due to illness or for any other reason will be granted only in exceptional circumstances.

## School Values, Polices and Procedures

All students are expected to abide by the St Mary's values, policies and procedures. The School reserves the right to discipline, suspend or expel any student, at any time, whose behaviour is considered unacceptable. In this instance, normal notice penalties will apply and no refund of fees will be made.

St Mary's may terminate a student's enrolment if:

- Before or after the student commences the parents / guardians have not declared or have withheld known information pertaining to their daughter's learning, wellbeing and / or health needs.
- The student does not conform to the disciplinary authority of the Principal and those to whom authority may be delegated.
- Fees are not paid by the due date.
- The Principal considers that:
  - A mutually beneficial relationship of trust and cooperation between the parents and the School has broken down; or
  - The parents' behaviour towards the School, staff, students and / or other St Mary's parents is not aligned, or is in direct conflict with, the School's values; or
  - The parents engage in or threaten to engage in, any activity that places St Mary's reputation in disrepute including commentary on social media.

## **Courses and Programs**

The School reserves the right to amend its academic and other programs at any time without notice. This may include discontinuing teaching subjects and other programs.

## **Reports**

Prior to commencement, the School requires a copy of the student's most recent school report and the completion of other required documents including a medical report.

Parents agree to St Mary's contacting their daughter's previous school for the purpose of collecting academic, wellbeing and administrative information.

Parents have an ongoing obligation to update the School regarding their daughter's learning, wellbeing and / or health needs. In circumstances where the student requires provision or assistance in relation to learning, wellbeing and / or health needs, parents must fully disclose to the School all assistance and provisions required.

St Mary's reserves the right to refuse or terminate a student's enrolment if information that is relevant to enrolment is withheld.

## **Student Accommodation**

It is expected that students reside with their parents or grandparents, or board at the school. Any other arrangements must be made in conjunction with the Principal and are not encouraged.

It is the responsibility of the parent or guardian to inform the School of any change of address or contact number.

## **Insurance**

All enrolled students are covered by the School's accident insurance 24 hours a day, 365 days per year, however, this does not cover medical expenses.

Students' personal property is not insured by the School against loss or damage. Parents are advised to arrange private insurance.

Students are responsible for the care, maintenance and timely return of all school property. Students and / or their parents will be held liable for damage to or loss of school property. The assessed cost will be charged to the Fee Account. Parents will be required to make good any damage to school property or equipment caused by students.

## **Commonwealth Government Funding**

St Mary's is required to provide address details of all students entering the School to the Department of Education, Skills and Employment. This requirement excludes Kindergarten students, Full Fee Paying Overseas students and students who are expatriate Australian without a residential address in Australia.

## Privacy Policy

The personal information supplied to the School to manage its enrolment procedures is managed according to the Privacy Act (1988) and as described by the School's Privacy Policy. A copy is available on the website [stmarys.wa.edu.au](http://stmarys.wa.edu.au).

## Residency Status

The School must be notified immediately of any changes to the residency status or visa status of a student.

## Alterations to Fees and Business Conditions

The Board of Governors reserves the right to amend the fees, charges and conditions referred to in this document from time to time in accordance with school policies and governing law. Any alteration will be binding on the parents / guardians as if originally embodied in these Conditions.

## Useful Information:

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### GOVERNMENT FINANCIAL ASSISTANCE SCHEMES

**Commonwealth Youth Allowance** is for students aged 16 and over.

**Abstudy** is for Aboriginal and Torres Strait Islanders.

**Isolated Children's Assistance (ICA) Scheme** is for students who are geographically isolated.

**State Boarding Away from Home Allowance** is a WA Government grant that is supplementary to the ICA Scheme.

**Secondary Assistance Scheme** is a means tested assistance scheme available for purchasing school uniforms and charges. Forms are available from St Mary's Reception.

**Remote Area Travel** subsidy may be available. Applications should be made through the WA Department of Transport.

**Youth Allowance** details are available through Centrelink.