



St Mary's  
ANGELICAN GIRLS' SCHOOL



# 2025 Full Fee Paying Overseas Students: Schedule of Fees & Business Conditions

## Schedule of Fees

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St Mary's Anglian Girls' School is an approved school to accept Full Fee Paying Overseas Students (FFPOS).

Normal rules of entry apply and the offering of a place is dependent on the student complying with all academic requirements. Age compatibility with fellow students in the same academic year is necessary.

### REGISTRATION FEE

A non-refundable fee of \$150 (inc. GST) is payable for each application for student enrolment. The fee covers the administration costs associated with enrolment.

### ENDOWMENT FEE

A non-refundable Endowment Fee, equal to 25% of the local Year 7 annual tuition fee, is payable on acceptance of an offer of a place at the School. The fee for 2025 is \$7,205. A reduced fee of 15% of the Year 7 annual tuition fee is granted for the second sibling and no fee is charged for the third or subsequent siblings. The Endowment Fee is not deducted from the first year's tuition fee.

### HEALTH INSURANCE FEE

A visa-length cover fee is payable at the time of accepting a place at the School and prior to the issue of the Confirmation of Enrolment for Visa Application purposes. The School organises Overseas Student Health Cover with the provider AHM.

### TUITION FEES

The Tuition Fee is \$AUD43,200 and is payable in two parts. The first \$AUD21,600 must be paid by 29 January 2025 and the remaining \$AUD21,600 must be paid by 22 July 2025.

The Board of Governors reserves the right to alter fees and charges during the year should changing economic circumstances warrant this.

### BOARDING FEE

The 2025 Boarding Fee is \$AUD32,110 and is payable in two parts. The first \$AUD16,055 must be paid by 29 January 2025 and the remaining \$AUD16,055 must be paid by 22 July 2025.

## Elective Subjects and Activities

### Years 9 – 12 Additional Charges per Annum

Certificate III Design Fundamentals (VET) (Yr 1)	Year 11	\$300
Certificate II Sport & Recreation (VET)	Year 11	\$300
Certificate III Design Fundamentals (VET) (Yr 2)	Year 12	\$300
Certificate III Sport, Aquatics & Recreation (VET)	Year 12	\$300
Certificate II, III, IV (Elevate)	Year 11 & 12	\$300
Marine Science	Year 9	\$300
Marine Science	Year 10	\$350
Marine and Maritime Studies	Year 11	\$800
Marine and Maritime Studies	Year 12	\$550
Outdoor Education	Year 10	\$675

### EXTRA SUBJECTS

Fees for extra subjects and activities undertaken beyond the normal curriculum will be charged to the student's account. This includes musical instrument tuition. Notice of withdrawal from an extra subject or activity must be given prior to the commencement of a term, or the equivalent fee may be charged. Details of extra subjects and activities available and their costs are available from Administration.

### ENGLISH TUITION

If additional English language assistance is required, an extra charge will be applied. This fee is determined after considering the student's needs.

### EXCURSIONS

Compulsory Year camps are included in the annual tuition fee however charges may apply for other cocurricular subjects.

A student will not be permitted to nominate for or participate in, an international, interstate or intrastate school cocurricular excursion if there is an outstanding balance on their fee account.

### THE PARENTS' SOCIETY

An optional membership fee of \$80 is charged on the Term 1 account on behalf of the Parents' Society.

# Business Conditions

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## Payment of Accounts

School fees are reviewed by the Board of Governors annually and are published in the Schedule of Fees.

Fees are due by the first day of each semester.

Families experiencing difficulties are encouraged to have a confidential conversation with the Director of Business Operations.

Accounts which are unpaid 15 calendar days after the start of term, will be charged a \$100 late payment fee if an alternative agreement has not been made.

The Board of Governors reserves the right to refuse re-entry to a student whose account is outstanding beyond the end of the term in which the fees are due.

A 1.25% discount is applicable for payment of the full year's tuition or boarding fees by the first day of Term 1.

Payment may be made by Visa, MasterCard, American Express, BPay or BPoint. Parents/guardians of enrolled students can make BPoint payments via the Parent Portal or St Mary's app.

## GST

Tuition fees are generally GST free. GST on non-tuition fees is included where applicable.

## Payment Obligations

Signatories to the Acceptance of Offer acknowledge that they are jointly and severally responsible for all fees of whatsoever nature and kind, payable as a result of enrolling a child at St Mary's. Responsibility for these fees subsists with all enrolling signatories irrespective of what may happen to the relationship (if any) of enrolling signatories.

Enrolling signatories also acknowledge and understand that St Mary's is not bound by any Court Orders or Child Support Assessments, Orders or Agreements as exist between enrolling signatories. Where more than one person signs the Acceptance of Offer but payment is made by either of the enrolling signatories, or by any other party, the enrolling signatories acknowledge that they remain throughout the attendance of the student at St Mary's jointly and severally responsible for all fees and charges.

## Notice of Withdrawal

### DAY STUDENTS

A full term's notice in writing must be given to the Principal before the withdrawal of a student from the School, including at the end of the year (for the subsequent year). In the event of such notice not being given, one term's fees shall be paid.

## VET AND ELEVATE STUDENTS

Students enrolled in a VET or Elevate course at the start of the year who have continued their enrolment through Term 1, will be charged the relevant course fee. Students withdrawing from the course after Term 1 will not be entitled to a refund of the course fee.

## BOARDERS

In the event of the withdrawal of a student from the Boarding House and from the school during a year, whether the withdrawal is at the parents' or the School's instigation, boarding fees must be paid for the remainder of the semester and tuition fees must be paid for the ensuing term.

In the event of the withdrawal of a student at the end of a year, written notice must be given to the Principal prior to the commencement of Term 4; otherwise one term's tuition and boarding fees must be paid.

Conditions for transfers from the Boarding House to the day school are as above in relation to boarding fees.

Remission of boarding and tuition fees because of absences due to illness or for any other reason will be granted only in exceptional circumstances.

## School Values, Policies and Procedures

All students, parents and guardians are expected to abide by the St Mary's values, policies and procedures.

The School reserves the right to discipline, suspend or expel any student, at any time, whose behaviour is considered unacceptable. In this instance, normal notice penalties will apply and no refund of fees will be made.

St Mary's may terminate a student's enrolment if:

- Before or after the student commences the parents / guardians have not declared or have withheld known information pertaining to their daughter's learning, wellbeing and / or health needs.
- The student does not conform to the disciplinary authority of the Principal and those to whom authority may be delegated.
- Fees are not paid by the due date.
- The Principal considers that:
  - A mutually beneficial relationship of trust and cooperation between the parents and the School has broken down; or
  - The parents' behaviour towards the School, staff, students and / or other St Mary's parents is not aligned, or is in direct conflict with, the School's values and codes of conduct; or
  - The parents engage in or threaten to engage in, any activity that places St Mary's reputation in disrepute including commentary on social media.

## English Proficiency

An overseas student must have achieved the specified level of English determined by the academic entry year which she is enrolling. Should the student not reach the required level of English prior to entry, final enrolment may be deferred or denied. In the latter case, monies already paid will be refunded.

## Courses and Programs

The School reserves the right to amend its academic and other programs at any time without notice. This may include discontinuing teaching subjects and other programs.

## Reports

Prior to commencement, the School requires a copy of the student's most recent school report and the completion of other required documents including a medical report.

Parents agree to St Mary's contacting their daughter's previous school for the purpose of collecting academic, wellbeing and administrative information.

Parents have an ongoing obligation to update the School regarding their daughter's learning, wellbeing and / or health needs. In circumstances where the student requires provision or assistance in relation to learning, wellbeing and / or health needs, parents must fully disclose to the School all assistance and provisions required.

St Mary's reserves the right to refuse or terminate a student's enrolment if information that is relevant to enrolment is withheld.

## Residency Status

The School must be notified immediately of any changes to the visa or residency status of a student. If a student changes visa status (eg becomes a temporary or permanent resident) they will be eligible for residential fee rates for the remainder of the year.

Any changes to a student's residential status must be in place to be eligible for residential fee rates for the remainder of the year.

Reason for Refund	Notification Period	Refund
Student's application for a student visa unsuccessful	There is no timeframe for you to apply for a refund if your visa application is unsuccessful	Full refund (less maximum of 5% or \$250 whichever is the lesser for administrative expenses)
Student with a student visa withdraws.	More than ten weeks before semester/Education Service commences	Full refund (less maximum of 10% or \$1,000, whichever is the lesser, for administrative expenses)
	More than four weeks and up to ten weeks before semester/Education Service commences	70% of a semester's tuition and boarding fees (less maximum of 10% or \$1,000, whichever is the lesser, for administrative expenses)
	Four weeks or less before semester/Education Service commences	40% of a semester's tuition and boarding fees (less maximum of 10% or \$1,000, whichever is the lesser, for administrative expenses)
	After semester/Education Service commences and during first four weeks	30% of a semester's tuition and boarding fees (less maximum of 10% or \$1,000, whichever is the lesser, for administrative expenses)
	After the fourth week	No refund is applicable. The unused Health Cover will be refunded (less a charge of \$250 for administrative expenses)
The School withdraws the offer of a place	Before or after semester/Education Service commences	Full refund. The provider default provisions of the <i>Commonwealth ESOS Act 2000</i> apply
The School withdraws a student because the student has seriously breached international student visa conditions or provider's rules	After semester/Education Service commences	No refund of the semester's tuition and boarding fees and not less than 40% of fees applicable to a subsequent semester

**NOTE:**

1. All requests for refunds are to be made in writing to the Enrolments' Registrar.
2. Refunds are calculated using a semester as the unit of time. A student withdrawing in Semester 1, ten weeks or more before the commencement of Semester 2, would receive a full refund of Semester 2 tuition and boarding fees, less \$1,000 for administrative expenses.
3. This agreement, and the availability of complaints and appeals process, does not remove the right of the student to take action under Australia's consumer protection laws. Further information can be found at <https://www.education.gov.au/international-education>
4. St Mary's Anglican Girls' School's dispute resolution processes do not circumscribe a student's right to pursue other legal remedies.

## **Student Accommodation**

If the student is a boarder, she will reside in Anne Symington House. When the boarding house is closed, during term holidays and long weekends, students must reside with an approved guardian or return to their country of residence.

It is the responsibility of the parent or guardian to inform the School of any change of address or contact number.

## **Insurance**

All enrolled students are covered by the School's accident insurance 24 hours a day, 365 days per year however this does not cover medical expenses.

Students' personal property is not insured by the School against loss or damage. Parents are advised to arrange private insurance.

Students are responsible for the care, maintenance and timely return of all school property. Students and / or their parents will be held liable for damage to or loss of school property. The assessed cost will be charged to the Fee Account. Parents will be required to make good any damage to school property or equipment caused by students.

## **Personal Information**

The personal information supplied to the School to manage its enrolment procedures is managed according to the Privacy Act (1988) and as described by the School's Privacy Policy. A copy is available on the website [stmarys.wa.edu.au](http://stmarys.wa.edu.au).

Information is also collected to meet the School's regulatory obligations and to ensure the student complies with the conditions of her visa and general obligations under Australian law. The authority to collect this information is contained in:

- Education Services for Overseas Students Act 2000 (ESPRA)
- Education Services Providers (Full Fee Overseas Students) Registration Act 1991 (ESOS)
- National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code)

Information collected as part of enrolment can be provided, in certain circumstances to the Australian Government and designated authorities and if relevant, the Tuition Protection Service and the ESOS Assurance Fund Manager. Information can also be disclosed without parents' consent where authorised or required by law.