

## JOB DESCRIPTION

### HEALTH AND PHYSICAL EDUCATION TEACHER

Employment Conditions	Part-time, fixed term for 2026
	In accordance with the St Mary's Anglican Girls' School Enterprise Agreement
Reports to	Head of Health and Physical Education
Last Revised	August 2025

Our overarching purpose is **to engage hearts and ignite curious minds.**  
Our intent is to enable staff to flourish in a supportive and inspirational environment that encourages personal and professional growth.

**OUR PURPOSE:** To engage hearts and ignite curious minds.

**OUR VALUES:** • Courage • Respect • Aspiration • Compassion • Integrity •

At St Mary's the Physical Education program aims to provide girls with a broad range of experiences, through involvement in a wide variety of sports from Years 7 to 12. The importance of physical fitness and improving personal performance is emphasised through both individual and team sports.

The teaching programs and experienced staff promote the development of skills, tactics and sportsmanship. Girls are encouraged to challenge themselves whilst being supportive of each other. The teaching programs are complemented by the School's excellent campus and sporting facilities, with local beaches and community venues adding a further dimension to the range of activities that can be offered.

The Health Education program encompasses a wide range of health issues, which are pertinent to the students' needs and lifestyles. It is an interactive subject where students are encouraged to examine their own and other people's values through a variety of activities. The emphasis is on applying the acquired knowledge, attitudes and skills to real-life situations so that healthy, considered decisions and behaviour become part of the students' lifestyle.

St Mary's is a part of the IGSSA (Independent Girls' Schools Sport Association) competition which is held throughout the school year. These competitions are largely after school commitments made by the girls who have been chosen in representative teams.

All Senior School students are eligible to participate in the IGSSA competitions. Students are selected on merit at the start of each season from interhouse carnival results and/or through trials. Activities in the IGSSA calendar include swimming, tennis, volleyball, hockey, netball, cross country, athletics, basketball, soccer, softball and water polo.

### ROLE

The Health and Physical Education teacher may teach a broad range of classes from Years 7 to 12, including ATAR and Certificate II and III in Sport and Recreation. The cocurricular sporting commitment involves coordinating and coaching IGSSA sports teams outside of school hours.

### RESPONSIBILITIES

#### Teaching and Learning

- Plan and implement coherent, well sequenced teaching and learning programs that engage students and maximise learning.
- Use a range of teaching strategies to deliver quality teaching programs that are responsive to the learning strengths and needs of students.
- Use assessment feedback to inform teaching practice.
- Establish inclusive, supportive learning environments.
- Develop, select and use informal and formal, formative and summative assessment strategies to assess student learning.
- Prepare and deliver timely and targeted feedback and reports to students and parents.

#### Pastoral Care

- Actively participate in pastoral care and wellbeing programs and other cocurricular activities. Some cocurricular activities will occur outside normal school hours.
- Communicate with students, colleagues and parents/guardians in a respectful, clear, caring and professional manner.

#### Other duties

- Participate in school functions including Speech Night and Parent Teacher evenings.
- Carry out supervisory duties as required.
- Engage in professional reading and development as part of an expectation of continual professional learning.
- Participate in department meetings and whole staff meetings. Some of these may occur outside of normal school hours.
- Abide by the staff Code of Conduct and other School policies.
- Other duties as may be required.

The above is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

### EDUCATION, EXPERIENCE, SKILLS AND PERSONAL QUALITIES

#### Education/Qualifications

##### *Essential*

- Relevant tertiary qualifications or equivalent.
- Registration with the Teacher Registration Board of Western Australia.
- Current Bronze Medallion or equivalent.
- Current Aquatic Trainers with Royal Life Saving WA (this can be obtained once employed).
- Current First Aid Certificate.

## HEALTH AND PHYSICAL EDUCATION TEACHER

### Experience and Skills

#### *Essential*

- Experience in teaching Physical Education from Year 7 to 10.
- Experience in teaching Health Education from Year 7 to 10.
- Understanding and awareness of the Western Australian Curriculum for Years 7 to 10.
- Experience in and evidence of an excellent working knowledge of multimedia, databases, spreadsheets, programming and using a variety of mobile technologies.
- Experience in coaching at an advanced level in a range of sports across the IGSSA program including but not limited to athletics, swimming, hockey, AFL and basketball.
- Ability to maintain a high level of resilience and emotional agility.
- With personal responsibility and through collaboration and teamwork, be able to successfully navigate and manage change.
- Be able to use your personal and problem-solving skills to manage and work collaboratively through conflict, to resolution.

#### *Desirable*

- Experience in teaching ATAR Physical Education Studies.
- Ability to teach VET Certificate courses to Year 11 and 12 students.
- Experience in program writing for Health and Physical Education from Years 7 to 10.
- Experience in teaching advanced Physical Education skills for Years 9 and 10.
- An understanding of the Independent Girls' Schools Sports Association.
- An association within a sporting network that would support the attainment of coaches and umpires within the IGSSA program.
- Experience in using Apple and Windows Platforms.
- Experience in using SEQTA and incorporating digital learning tools such as Office365 applications, OneNote and Verso.

### Personal Qualities

#### *Essential*

- Excellent organisational and time management skills.
- Ability to work collaboratively as part of a team.
- Ability to successfully manage a number of diverse tasks in a busy school environment.
- Ability to communicate positively and effectively with all members of the School community.
- A commitment to ongoing professional development.
- Participation in cocurricular activities.
- Willingness to participate in camps and other non-curricular activities across all areas of the School.
- Good sense of humour with a positive outlook.

## WORKING RELATIONSHIPS

### Internal

Principal  
Executive staff  
Head of Health and Physical Education  
Head of Sport  
Teaching staff  
Administrative staff  
Students

### External

Parents, guardians or relatives of students  
Coaches and umpires  
Venue booking managers  
Organisations providing guest speakers

## OUR COMMITMENT TO CHILD SAFETY AND CHRISTIAN VALUES

St Mary's Anglican Girls' School is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are expected to be committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations and in accordance with the St Mary's Child Safe Policies and Codes of Conduct. A valid Working with Children Card and National Police Clearance are required for all employees at St Mary's Anglican Girls' School.

St Mary's is an Anglican school and applicants should be able to demonstrate empathy with and support for the School's Christian values.

St Mary's is a non-smoking campus and all staff are expected to adhere to this.