



JOB DESCRIPTION

PRIMARY CLASSROOM TEACHER

Employment Conditions	Fulltime, fixed term for 2026
	In accordance with the St Mary's Anglican Girls' School Enterprise Agreement
Reports to	Head of Junior School
Last Revised	September 2025

Our overarching purpose is **to engage hearts and ignite curious minds**.
Our intent is to enable staff to flourish in a supportive and inspirational environment that encourages personal and professional growth.

OUR PURPOSE: To engage hearts and ignite curious minds.

OUR VALUES: • Courage • Respect • Aspiration • Compassion • Integrity

The Junior School is committed to developing a love of learning in all our students through a rich and engaging curriculum. St Mary's Anglican Girls' School strives to ensure that every girl's educational needs are met through targeted learning experiences.

RESPONSIBILITIES

Teaching and Learning

- Working knowledge of the Science of Learning in literacy and numeracy
- Plan and implement coherent, well sequenced teaching and learning programs that engage students and maximise learning.
- Use a range of teaching strategies to deliver quality teaching programs that are responsive to the learning strengths and needs of students.
- Use assessment feedback to inform teaching practice.
- Establish inclusive, supportive learning environments.
- Develop, select and use informal and formal, formative and summative assessment strategies to assess student learning.
- Prepare and deliver timely and targeted feedback and reports to students and parents.

Pastoral Care

- Actively participate in pastoral care and wellbeing programs and other cocurricular activities. Some cocurricular activities will occur outside normal school hours.
- Communicate with students, colleagues and parents/guardians in a respectful, clear, caring and professional manner.

Other duties

- Carry out supervisory duties as required.
- Engage in professional reading and development as part of an expectation of continual professional learning.

PRIMARY CLASSROOM TEACHER

- Participate in department meetings and whole staff meetings. Some of these may occur outside of normal school hours.
- Abide by the staff Code of Conduct and other School policies.

The above is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

EDUCATION, EXPERIENCE, SKILLS AND PERSONAL QUALITIES

Education/Qualifications

Essential

- Relevant tertiary qualifications or equivalent.
- Registration with the Teacher Registration Board of Western Australia.

Experience and Skills

Essential

- Have an extensive working knowledge and understanding of the Western Australian Curriculum.
- Be able to plan, implement and assess a differentiated academic program to cater for a wide range of students' needs.
- Display extensive planning incorporating Kath Murdoch's Learning Assets across all areas of the curriculum.
- Have demonstrated a commitment to ongoing professional development in a broad range of areas.
- Ability to maintain a high level of resilience and emotional agility.
- With personal responsibility and through collaboration and teamwork, be able to successfully navigate and manage change.
- Be able to use your personal and problem-solving skills to manage and work collaboratively through conflict, to resolution.

Personal Qualities

Essential

- Ability to communicate positively and effectively with all members of the School community.
- Ability to work collaboratively as part of a team.
- Excellent organisational and time management skills.
- Commitment to being a lifelong learner and to change in the interest of students' growth and development
- Ability to successfully manage a number of diverse tasks in a busy school environment.
- Good sense of humour with a positive outlook.

WORKING RELATIONSHIPS

Internal

Principal
Head of Junior School
Deputy Head of Junior School (Curriculum)
Deputy Head of Junior School (Pastoral Care)
Coordinator of Teaching and Learning
Teaching staff
Students

External

Parents, guardians or relatives of students

OUR COMMITMENT TO CHILD SAFETY AND CHRISTIAN VALUES

St Mary's Anglican Girls' School is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are expected to be committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations and in accordance with our Child-safe Framework. A valid Working with Children Card and National Police Clearance are required for all employees at St Mary's Anglican Girls' School.

St Mary's is an Anglican school and applicants should be able to demonstrate empathy with and support for the School's Christian values.

St Mary's is a non-smoking campus and all staff are expected to adhere to this.