



POSITION DETAILS

Employment Conditions

Fulltime, ongoing (following successful completion of six month probation period)

In accordance with the Educational Services (Schools) General Staff Award 2020

Reports to

Grounds Manager

Last Revised

November 2025



OUR PURPOSE: To engage hearts and ignite curious minds.

OUR VALUES: Courage ♦ Respect ♦ Aspiration ♦ Compassion ♦ Integrity

Proud of our legacy of academic excellence, St Mary's is grounded in Anglican faith and a strong sense of community. At St Mary's, every student is supported by passionate, experienced staff who bring out the best in each girl within our inclusive and nurturing environment.

ROLE

The role of Groundsperson, is to carry out the general duties and tasks required for the maintenance of our beautiful school grounds. Working hours are Monday to Friday - 6am to 2pm.

RESPONSIBILITIES

- ♦ Undertake general grounds duties, this includes but is not limited to tasks such as; blowing leaves, gardening and turf related tasks, mulching, weeding, digging, cleaning and litter collection
- ♦ Rubbish Bin Exchange and Recycling collection throughout Senior School Campus Area on a daily basis to central disposal location
- ♦ General maintenance and upkeep of the presentation and tidiness of the school grounds
- ♦ Ensure the expected standard of work is maintained at all times
- ♦ Undertake the safe operation of tools, plant and equipment including transportation vehicles
- ♦ Assistance with onsite and offsite functions and sport carnival setups

The above is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.



EXPERIENCE AND SKILLS

Essential:

- ◆ Use of initiative and ability to work unsupervised
- ◆ Ability to identify and rectify problems as they arise
- ◆ Good organisational and time management skills
- ◆ Ability to work collaboratively as part of a team

ATTRIBUTES

Essential:

- ◆ Reliable, motivated with a good attitude and work ethic
- ◆ Ability to communicate positively and effectively with all members of the School community
- ◆ Good sense of humour with a positive outlook.

OUR COMMITMENT TO CHILD SAFETY AND CHRISTIAN VALUES

St Mary's Anglican Girls' School is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are expected to be committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations and in accordance with the St Mary's Child Safe Policies and Codes of Conduct. A valid Working with Children Card and National Police Clearance are required for all employees at St Mary's Anglican Girls' School.

St Mary's is an Anglican school and applicants should be able to demonstrate empathy with and support for the School's Christian values.

St Mary's is a non-smoking campus and all staff are expected to adhere to this.