



POSITION DETAILS

Employment Conditions

Fulltime, ongoing subject to successful completion of 6 month probation period

In accordance with the St Mary's Anglican Girls' School Enterprise Agreement

Reports to

Director of Music

Last Revised

March 2026



OUR PURPOSE: To engage hearts and ignite curious minds.

OUR VALUES: Courage ♦ Respect ♦ Aspiration ♦ Compassion ♦ Integrity

St Mary's is home to a vibrant and diverse Music Department, providing students from Kindergarten to Year 12 with extensive opportunities to engage in music both in the classroom and through a broad cocurricular program including orchestras, choirs, bands, and other ensembles.

The department comprises approximately 30 peripatetic music staff, alongside 8 fulltime staff members, across the Junior and Senior Schools. All Junior School and Year 7 students receive timetabled music classes, with elective music classes available in Years 8 to 10 and as a WACE subject.

ROLE

Committed to the highest standards of musical excellence, the Coordinator of Strings leads the strings program from Kindergarten to Year 12, integrating Kodály informed musicianship with technical development. The role coordinates string ensembles, supports peripatetic string tutors, and ensures strong alignment with the Western Australian Music Curriculum and departmental goals. The role also includes a proportionally small amount of classroom music teaching. A time allowance is provided for cocurricular activities.

RESPONSIBILITIES

TEACHING AND LEARNING

- ♦ Foster a love of music and ensure all students have access to high-quality string education across the School.
- ♦ Create an inclusive and supportive learning environment that encourages musical exploration, promotes student growth, and uses varied teaching strategies to meet individual needs.



- ◆ Facilitate diverse performance opportunities for string players and ensembles, including festivals, productions, showcases, and major school events.
- ◆ Collaborate with the Coordinator of Junior School Music and Coordinator of Bands to ensure consistent pedagogical approaches are employed to develop practical instrumental skills and music literacy. Ensure the Year 3 to 6 Music Making program aligns across both learning contexts to support the classroom music curriculum.
- ◆ Direct key string ensembles and select repertoire that supports musical and technical development.
- ◆ Support tutors through consistent pedagogical expectations and shared approaches to literacy and technique.
- ◆ Monitor student progress, providing clear, constructive feedback to students and parents, supporting student growth through their music program.
- ◆ Coordinate string schedules and oversee the instrument fleet (inventory, hire, servicing) in collaboration with Music Administration.
- ◆ Work collaboratively with the Director of Music and other coordinators to support cohesion across the department.
- ◆ Undertake a proportionally small component of classroom music teaching, as required by department needs.
- ◆ Support music partnerships with external organisations and partner schools to enrich opportunities for students.

PASTORAL CARE

- ◆ Actively participate in pastoral care and wellbeing programs and other cocurricular activities. Some cocurricular activities will occur outside normal school hours.
- ◆ Communicate with students, colleagues and parents/guardians in a respectful, clear, caring and professional manner.

OTHER DUTIES

- ◆ Participate in school functions and events including but not limited to Speech Night, the Senior School Production, Parent Teacher evenings and School liturgical services.
- ◆ Carry out supervisory duties as required.
- ◆ Engage in professional reading and development as part of an expectation of continual professional learning.
- ◆ Participate in department meetings and whole staff meetings. Some of these may occur outside of normal school hours.
- ◆ Abide by the staff Code of Conduct and other School policies.
- ◆ Other duties as may be required.

The above is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

EDUCATION

Essential:

- ◆ Relevant tertiary qualifications or equivalent.
- ◆ Registration with the Teacher Registration Board of Western Australia.



EXPERIENCE AND SKILLS

Essential:

- ◆ High-level strings pedagogy and ensemble direction experience.
- ◆ Demonstrated capacity to integrate Kodály-informed musicianship within strings teaching.
- ◆ Proven record of preparing ensembles for performances and festivals.
- ◆ Strong communication, organisational, and documentation skills.
- ◆ Knowledge of the Western Australian Music Curriculum.

Desirable:

- ◆ Experience managing a string instrument fleet and school hire systems.
- ◆ Experience leading tours, camps, or festival participation.
- ◆ Post-graduate study and/or Kodály certification.

ATTRIBUTES

Essential:

- ◆ Communicates positively and professionally with all members of the School community.
- ◆ Committed to ongoing professional learning and the desire to be part of a dynamic educational team.
- ◆ Engages enthusiastically in cocurricular activities.
- ◆ Demonstrates warmth, approachability, and a positive outlook.

OUR COMMITMENT TO CHILD SAFETY AND CHRISTIAN VALUES

St Mary's Anglican Girls' School is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are expected to be committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations and in accordance with the St Mary's Child Safe Policies and Codes of Conduct. A valid Working with Children Card and National Police Clearance are required for all employees at St Mary's Anglican Girls' School.

St Mary's is an Anglican school and applicants should be able to demonstrate empathy with and support for the School's Christian values.

St Mary's is a non-smoking campus and all staff are expected to adhere to this.